



CAMBRIDGE

CITY COUNCIL

Council Information Pack 12 June 2014

Agenda Item 10a: Proposed Changes to Exec Portfolios and Scrutiny Committees – Amended Appendix 1, 2 and 3	Page: 1 - 15
Agenda Item 10b: Appointment of Committees 2014/15 – update version	Page: 16 - 19
Agenda Item 10b: Appointment Chairs/Vice-Chairs 2014/15 – updated version	Page: 20
Agenda Item 11: Independent/Conservative Group Annual Statement	Page: 21 - 22
Motion 15a: Background documents	Page: 23 - 29
Motion 15b: Proposed amendment	Page: 30
Oral Questions	Page: 31

Appendix 1

REVISED PORTFOLIOS FOR SEVEN EXECUTIVE COUNCILLORS

LEADER – STRATEGY AND TRANSFORMATION

The development, implementation and monitoring of the Council's plans, policies and strategies relating to:

- corporate objectives, policies and strategies of the Council subject, where necessary, to the approval of the Council and excluding those objectives, policies and strategies which are the responsibility of another Executive Councillor
- corporate implementation of improvements and efficiency reviews, and the development and monitoring of core performance indicators and targets
- programmes which give direction to, and co-ordinate, the implementation of the Council's corporate policies and priorities, including detailed oversight of race equality, disability equality and equal opportunity in service delivery and Council policy
- the need for, and the development of, new services and policy not within the terms of reference of other Executive Councillors
- matters falling substantially within the Terms of Reference of more than one other Executive Councillor, where not otherwise delegated.

The exercise of the Council's functions and the delivery of services including

- Strategy and Partnerships - including the City Deal, and the expansion of joint working with other councils, the Universities and other partners
- Business Transformation - shared services, trusts, changing the way the council works and service reviews, and joint projects with other councils and organisations which involve the responsibilities of more than one other Executive Councillor
- All matters concerning national local government associations and corporate projects with Government, including council-wide bids for resources
- The giving of any guarantee or incurring of any other commitments not specifically referred elsewhere
- The exercise of compulsory purchase powers except where these are allocated to Executive Councillors relating to their portfolio responsibilities.

The development, implementation and monitoring of the Council's plans, policies and strategies relating to:

- Corporate and support services as exemplified under “Functions and Services” below.
- Procurement (at a strategic level - oversight of individual procurement exercises will remain with the portfolio-holder for the relevant service area).
- Data protection and freedom of information.

Functions and Services

The exercise of the Council’s functions and the delivery of services in respect of the areas listed in Paragraph 1 including, by way of illustration:

Corporate And Other Services

- The Independent Complaints Investigator Service
 - The Council's emergency planning functions
 - Democratic Services
 - The main Guildhall Reception and switchboard services
 - Other responsibilities which do not fall within the remit of another Executive Councillor
- Council strategy to expand trading activities and additional income generation opportunities, including responsibility for those which do not fall within the remit of another Executive Councillor.

Civic functions (insofar as these are not within the remit of the Civic Affairs Committee)

- Matters relating to the democratic functions of the Council, including
 - The mayoralty
 - Civic hospitality and town twinning
 - Relationships, including the appointment or nomination of Council representatives, with outside organisations not directly related to the programme area of any committee or other Executive Councillor.

Customer Services

- Delivery of quality customer services and the customer access centre
- Corporate telephony and IT systems to support joined up customer service delivery.
- The corporate delivery of front line services to Council customers through the Council’s reception areas and telephone services

Community Safety

Including the Community Safety Partnership, work with the police and the CCTV system.

The relevant exercise of compulsory purchase powers.

EXECUTIVE COUNCILLOR FOR FINANCE AND RESOURCES

Strategic control of the use of the financial resources of the Council, (subject to the necessary financial approvals of the Council)

Treasury Management including for the Housing Revenue Account

Insurance and banking services

The approval of Council contributions towards projects being funded from the National Lottery

Supervision of the borrowing of money and management of the Council's cash flow

Management of other income and specific reserves

Other detailed financial management matters, including the writing off of debts except where the responsibility of the Executive Councillor for Housing

Collection and management of Council Tax, National Non-Domestic Rates and Housing Benefit.

Strategic information technology issues, information technology projects which either have implications for the Council as a whole or which fall significantly within the remit of more than one Executive Councillor.

Property Matters

- The freehold or leasehold disposal of land or property and the terms for disposal, except for Right to Buy dwellings sold under the Housing Act 1985, properties in shared equity schemes and other land or property held for housing purposes or for the provision of facilities and amenities for local residents or tenants.
- The development, redevelopment, change of use or other major change to land or property owned by the Council considered by the Chief Executive to be major, significant or sensitive in terms of the Council's policies and priorities.
- Any realisation of assets programme which may be considered necessary to generate capital receipts for the Council.
- The approval of any proposal to re-allocate land between functions and any formal appropriation of land or property from one purpose to another.
- Management of all land and buildings held by the Council, except for:
 - property in use for specific operational purposes which fall within the responsibility of another Executive Councillor
 - dwellings held within the Housing Revenue Account
 - land held by the Council for housing purposes used for or in connection with the provision of facilities or amenities for local tenants or residents
- The acquisition (by purchase or lease) of property by the Council.
- Management of the Council's office accommodation
- The exercise of compulsory purchase powers
- The Council's Land Charges service.

Employee And Management Matters

To establish, monitor and ensure funding for Council-wide employment and training policies

- To comply with all relevant employment legislation and the Council's corporate strategy, policies and objectives.
- To exercise strategic control of, and agree policies for, the use of the staffing, property and information technology resources of the Council.
- To co-ordinate and monitor the arrangements for employee Health and Safety at Work
- To oversee the provision of professional and central support services, including:
 - Corporate human resources support and information including training
 - Financial services
 - Legal services
 - Climate Change policy
 - The Sharing Prosperity Fund and the anti-poverty strategy, including the powers and duties of the Council in respect of issues of welfare, disadvantage and provision of opportunities for individuals and communities in the City, including provision of advice relating to citizens' legal rights and responsibilities, welfare benefits, money advice, employment and immigration.

The relevant exercise of compulsory purchase powers.

EXECUTIVE COUNCILLOR FOR HOUSING

Plans, policies and strategies

The development, implementation and monitoring of the Council's plans, policies and strategies relating to:

- The provision of housing in the City, including the Council's Housing Investment Programme
- The provision and management of housing accommodation and associated services under the Housing Acts, including the approval of the Housing Revenue Account and the fixing of rents for Council dwellings and garages
- The Council's responsibilities towards homeless people and people in housing need
- The Council's responsibilities in respect of private sector
- The Council's responsibilities in respect of social housing and Registered Providers
- The Council's responsibilities for residential caravan sites and travellers.

Functions and Services

The exercise of the Council's functions and the delivery of services in respect of the areas listed in above including:

- The improvement and maintenance of dwellings and associated facilities funded from the Housing Revenue Account.
- The management of the Housing Revenue Account, including debts owed to it by tenants and former tenants, working with the Executive Councillor for Finance and Resources on their overall treasury management responsibility
- The making of loans for house purchase and improvement
- The giving of aid and advice in respect of housing
- The Council's powers and responsibilities under homelessness legislation.
The powers and responsibilities of the Council in relation to private sector housing, including enforcement of standards and allocation of grants.
- The exercise of compulsory purchase powers
- Liaison with, and funding of, Housing Associations and other relevant outside bodies and agencies in pursuance of the housing objectives of the Council
- Formulating and implementing programmes of environmental improvements in housing estates or other land falling within the Housing Revenue Account.

The relevant exercise of compulsory purchase powers.

EXECUTIVE COUNCILLOR FOR ENVIRONMENT, WASTE AND PUBLIC HEALTH

The Executive Councillor shall be responsible for the exercise of Executive functions in the areas listed in this section.

Plans, policies and strategies

The development, implementation and monitoring of the Council's plans, policies and strategies relating to:

- Waste management and recycling
- Street services
- Environmental Health (excluding those functions which are the responsibility of the Executive Councillor for Housing).

The Council's responsibilities for food and occupational safety i.e.

- Food hygiene and safety
- Health and safety
- Health Promotion
- Drinking water
- Sale of game
- Control of infectious diseases
- Acupuncture, tattooing, ear piercing and electrolysis.

It also includes responsibility for making the Council's contribution to local, regional and national plans, policies and strategies formulated by other bodies or by joint bodies in which the Council participates.

Functions and Services

The exercise of the Council's functions and the delivery of services including

- Contaminated land; water pollution; radioactive substances
- Refuse collection, waste disposal and recycling
- Street and other public cleansing
- Public conveniences
- Abandoned vehicles
- Monitoring and control of air and noise pollution
- Control of dogs and other animals and all matters concerned with animal welfare and control
- Control of pests and nuisances
- Hackney carriage and private hire vehicles
- Fleet management.

The Council's responsibilities for public health, working with the county council and health services.

The relevant exercise of compulsory purchase powers.

EXECUTIVE COUNCILLOR FOR PLANNING POLICY AND TRANSPORT

Plans, policies and strategies

The development, implementation and monitoring of the Council's plans, policies and strategies relating to:

- Land use planning, including the new Local Plan and local planning briefs and supplementary planning guidance
- Conservation and urban design, and the sustainability of new development
- Transport and highways, working with the county council
- Tree strategy.

It also includes responsibility for making the Council's contribution to local, regional and national plans, policies and strategies formulated by other bodies or by joint bodies in which the Council participates.

Functions and Services

The exercise of the Council's functions and the delivery of services including

- Development control and building control services

- Optimising additional income and infrastructure funding generated by new development
 - Powers of compulsory purchase relating to the areas listed in Paragraph 1
 - Bus services and bus shelters
 - Cycling provision
 - Parking and off-street parking
 - Schemes to provide better travel facilities for people with disabilities
 - The Council's statutory responsibilities for drainage and sewerage.
- The relevant exercise of compulsory purchase powers.

N.B. In discharging responsibilities relating to the formulation and issue of planning briefs and planning guidance, the Executive Councillor should seek to consult the appropriate Committee.

EXECUTIVE COUNCILLOR FOR COMMUNITY, ARTS AND RECREATION

Plans, policies and strategies

The development, implementation and monitoring of the Council's plans, policies and strategies relating to:

- The local welfare and community development needs of all neighbourhoods and the special needs of the disadvantaged throughout the City.
- The development of policies and programmes to further the childrens' play and participation ~~Youth Development~~ objectives of the Council, including providing direction and advice to other committees of the Council in pursuance of these aims
- the provision and promotion of leisure, sporting, artistic and cultural activities

Functions and Services

The exercise of the Council's functions and the delivery of services including

- The powers and duties of the Council in respect of children's activities and youth facilities
- Community strategy including the powers and duties of the Council in respect of opportunities for individuals and communities in the City including:
 - education and self-development
 - play programmes
 - artistic, cultural, sporting and leisure activities and entertainments
 - the provision, maintenance and management of places of public entertainment, sport and recreation (including the Guildhall Halls)
 - council owned or operated community facilities
 - museums and art galleries.

Progressing the objectives set out in this section by:

- direct provision
- grant aid and other financial assistance to voluntary sector and other agencies
- partnership, joint work and liaison with public, private or voluntary sector organisations, including community and joint use agreements, community primary school agreements and support for national lottery projects
- regenerating and encouraging the development of community life and enabling local communities to take action on their own behalf
- ~~community consultation~~
- giving advice and guidance to other Executive Councillors and committees of the Council on community engagement addressing, in particular, the needs of those suffering some form of disadvantage
- advocacy.

The relevant exercise of compulsory purchase powers.

EXECUTIVE COUNCILLOR FOR CITY CENTRE AND PUBLIC PLACES

Plans, policies and strategies

The development, implementation and monitoring of the Council's plans, policies and strategies relating to:

- The city centre
- Economic development and employment opportunities
- Improvement of access within Cambridge for people with disabilities
- Training, information, advice and other means to improve employment opportunities and access to employment
- Street trading, subject to compliance with the planning policy framework set by the Executive Councillor for Planning Policy and Transport
- The City's Markets

- Open spaces, nature reserves, parks, recreation grounds, commons and closed churchyards, allotments, moorings, rivers and other water recreation areas

- Tourism
- Cemeteries and crematoria.

Functions and Services

The exercise of the Council's functions and the delivery of services including

- play facilities
- recreation grounds
- allotments
- closed churchyards

- commons, nature reserves, parks and open spaces
- rivers and other water recreation areas
- cemeteries and crematoria.

Environmental Improvements.

Public Art delivery.

Tree management and planting (linked to tree strategy led by the Executive Councillor for Planning Policy and Transport, and except for those under housing management which are within the remit of the Executive Councillor for Housing).

Council communications and consultation strategy and delivery, including the Council's website.

City Centre Management and city resident engagement in city centre decisions.

Working with the Business Improvement District (BID).

Tourist Information Centre and other tourism services.

Progressing the objectives set out in this section by:

- direct provision
- grant aid or other assistance to voluntary bodies and external organisations
- partnership delivery.

The relevant exercise of compulsory purchase powers.

Appendix 2 – Changes to Scrutiny Arrangements

SECTION 6: OVERVIEW AND SCRUTINY COMMITTEES

The Council shall have the following Overview and Scrutiny Committees. Their role and functions are set out in Article 6 of Part 2 of this Constitution and their procedure is governed by the Overview and Scrutiny Procedure Rules in Part 4 of this Constitution.

6.1 Strategy & Resources (Scrutiny) Committee

Terms of Reference
1. Overview and scrutiny of the functions for which the Leader (and Executive Councillor for Strategy and Transformation) is responsible.
2. Overview and scrutiny of the functions for which the Executive Councillor for Finance and Resources is responsible.
3. Overview and scrutiny of any functions exercised by the Executive collectively.
4. Overview and scrutiny of any Council functions which fall outside the remit of any other scrutiny committee.
5. As required by Section 19 of the Police and Justice Act 2006 to be the crime and disorder committee with the power to review or scrutinise decisions made by the Council or by the Crime and Disorder Reduction Partnership.

6.2 Community Services (Scrutiny) Committee

Terms of Reference
1. Overview and scrutiny of the functions for which the Executive Councillors for Community, Arts and Recreation and the Executive Councillor for City Centre and Public Places are responsible
2. The Community Services Scrutiny Committee shall co-opt three tenants or leaseholders to contribute to its discussions in respect of the Committee's housing scrutiny responsibilities. The elected representatives of tenants and leaseholders on the Housing Management Board shall be invited to nominate people for co-option under this rule.

6.3 Environment (Scrutiny) Committee

Terms of Reference
Overview and scrutiny of the functions for which the Executive Councillor for Environment, Waste and Public Health and the Executive Councillor for Planning Policy and Transport are responsible.

6.3.1 Development Plan Scrutiny Sub-Committee

Terms of Reference
<p>Overview and scrutiny of the following functions for which the Executive Councillor for Planning Policy and Transport is responsible:</p> <p>The development including the assembly of necessary evidence base and monitoring of the Council’s plans, policies and strategies relating to:</p> <ul style="list-style-type: none"> - Spatial planning, including the Local Development Framework, Supplementary Planning Documents and other planning guidance - Transport - Highways - Climate Change - Biodiversity - Flooding and drainage - Historic Environment. <p>It also includes responsibility for making the Council’s contribution to National Planning Policy Guidance consultations, plans and studies of other bodies including Cambridgeshire County Council, local authorities in Cambridgeshire, and planning policy work relating to the City Deal.</p> <p>NB. The final adoption of any plan, policy or strategy relating to the above Executive functions, or in any case where adoption is required by Council, will be within the Environment Scrutiny Committee’s Terms of Reference</p>

6.4 Housing Scrutiny Committee

Terms of Reference
A. Overview and scrutiny of the strategic and other housing functions for which the Executive Councillor for Housing is responsible, including responsibility for the development of housing strategies and policies, tackling homelessness, the Council’s housing responsibilities with regard to the private rented sector, bringing vacant homes back into use, the development of new homes and partnership working with other housing providers.
B. Overview and scrutiny of functions relating to the management of the Council’s housing stock.
C. To be the main discussion forum between the Council, its tenants and its leaseholders for all matters relating to the landlord function of Cambridge City Council.

Membership
City Councillors (Such number as shall be decided by the Council from time to time)
Six elected tenants and leaseholders of Cambridge City Council of whom at least five shall be tenants of Cambridge City Council.

Appointment of tenant and leaseholder members
Tenant and leaseholder members shall be co-opted by the Scrutiny Committee following the procedure for election set out in the Overview and Scrutiny

Procedure Rules in Part 4E.

Voting

Tenant and leaseholder members are voting members in respect of matters concerning the management of the Council's housing stock (Part 1 of the agenda.) Tenant and leaseholder members may contribute to discussion of other matters (Part 2 of the agenda) but shall not have a vote.

Appointment of Chair

The Chair of the Scrutiny Committee shall be appointed by the Council and be a councillor and shall chair Part 2. The Vice-chair shall be nominated by the elected tenants and leaseholders and shall chair Part 1 if present. If the Chair or Vice-chair is not present, a councillor shall be appointed as the Vice-chair for that meeting.

Other matters relating to elected tenants and leaseholders
--

These are set out in the Overview and Scrutiny Procedure Rules in Part 4E. They include information about the roles, responsibilities and training of tenant and leaseholder representatives, expenses and allowances, and the circumstances in which they may cease to be members of the Committee.
--

6.5 Other Scrutiny Committees

6.5.1 The Council may appoint further scrutiny committees in accordance with Article 6 of Part 2 of this Constitution.

Appendix 3. Other amendments to the Constitution.

1. Delete Paragraph 8.4 from Section 8 of Part 3. This is the section in “Joint committees and other partnership bodies” that governs the operation of the Housing Management Board.
2. Add the following to Part 4E of the Constitution (Overview and Scrutiny Procedure Rules:

Appendix 1: Tenant and Leaseholder Members of the Housing Scrutiny Committee

1. Conduct of elections

1.1 Elections for tenant and leaseholder representatives shall be managed by the Director of Customer and Community Services and subject to independent scrutiny to be arranged by the Director of Customer and Community Services.

1.2 Elections shall be by secret postal ballot

1.3 Those eligible to vote shall be:-

- Any tenant or joint tenant of the City Council’s local authority housing stock
- Any leaseholder or named joint leaseholder of a residential property in the City Council’s local authority housing stock

1.4 Those eligible to stand for election shall be:

- Any tenant or joint tenant of the City Council
- Any leaseholder of a City Council residential property

In addition, the criteria for standing for election will be the same that applies to candidates standing for election as a City Councillor.

A former tenant or leasehold representative who ceased to be a member of the Board by virtue of Paragraph 7.3, or who has been removed from office under clause 5.3 shall not be eligible to stand for election unless the Housing Scrutiny Committee gives its consent. Such consent must be requested in writing addressed to the Director of Customer and Community Services at least 21 days before the date of the last Housing Scrutiny Committee preceding an election.

1.5 The tenants and leaseholders shall elect their representatives by the Single Transferable Vote, following the current edition of the rules laid down in the publication "How to Conduct an Election by the Single Transferable Vote", published by the Electoral Reform Society. There shall be a minimum of five tenants and a maximum of one leaseholder elected for co-option to the Housing Scrutiny Committee by this method. The one leaseholder position shall be ringfenced for a representative who is themselves a leaseholder. If posts are

uncontested i.e. the number who stand is equal to the number of available positions, then candidates may be appointed without a ballot.

1.6 Tenant and leaseholder members of the Housing Scrutiny Committee shall stand down after four years and an election shall be held every four years to appoint the members of the board who are not councillors.

2. Periods of office

2.1 Tenant and leaseholder representatives shall be elected at four yearly intervals commencing in February 2008. All tenant and leaseholder representatives shall stand for re-election at the same time.

~~3. Links with the Cambridge Federation of Tenants Leaseholders and Residents~~

~~3.1 Tenant and Leaseholder members of the Housing Scrutiny Committee shall be members of the Tenant Forum, and shall be invited to every meeting of the Tenant Forum. By this method they will maintain links with Residents Associations, the Cambridge Federation of Tenants Leaseholders and Residents and other bodies involved in representing tenants and leaseholders of the City Council.~~

~~3.2 Tenant and Leaseholder members of the Board shall be required to attend a question and answer session at two meetings per year of the Tenant Forum, when they may be asked to discuss the business of the Housing Scrutiny Committee and their roles and decisions.~~

4.3. Restrictions on eligibility

4.13.1 The following shall not be eligible to serve as tenant or leaseholder representatives of the Board:

- Serving elected members of the City Council; and
- City Council employees whose jobs, in the opinion of the Director of Community Services, substantially relate to the management of the Council's housing stock or to the delivery of services to tenants or leaseholders.

5.4. Roles, responsibilities and training

5.14.1 Tenant and Leaseholder representatives shall subscribe to the Code of Conduct for Councillors adopted by the City Council, including any amendments.

5.24.2 The Director of Community Services shall ensure that Tenant and Leaseholder representatives are given appropriate and adequate training and support.

5.34.3 Tenant and leaseholder representatives who commit serious breaches of the Code of Conduct, who bring the Scrutiny Committee into disrepute or who persistently infringe minor rules may be removed from office by the Scrutiny

Committee following investigation and report by the Director of Customer and Community Services and a fair hearing before the Scrutiny Committee.

6.5. Expenses and Allowances

~~6.15.1~~ The Council may agree to pay Tenant and Leaseholder representatives an attendance or other allowance for meetings and may agree to pay travel and other expenses. Claiming of such allowances will be optional.

~~6.25.2~~ The Director of Customer and Community Services may arrange transport to and from approved meetings for Tenant and Leaseholder representatives who do not claim their expenses payments.

7.6. Other Matters

~~7.16.1~~ If a Tenant or Leaseholder representative dies in office or resigns the Scrutiny Committee may co-opt an eligible person to fill the vacancy until the next scheduled election date.

~~7.26.2~~ If a Tenant or Leaseholder representative ceases to meet the eligibility criteria in paragraph 4.1, s/he shall cease to be a member of the Scrutiny Committee and the Committee may co-opt an eligible person to fill the vacancy until the next scheduled election date.

~~7.36.3~~ If a Tenant or Leaseholder representative fails to attend three successive meetings of the Scrutiny Committee then the Committee may remove them from office, having first taken reasonable steps to invite them to explain the reason for their absence.

~~7.46.4~~ If an insufficient number of candidates stand for election as tenant or leaseholder representatives the Scrutiny Committee shall have the power to co-opt eligible individuals who wish to serve on the Committee until the date of the next scheduled election.

Appointment of Committees – REVISED VERSION

SCRUTINY COMMITTEE	NOMINATION(S)	NUMBERS (1) =Alternate	NOMINATIONS
Community Services	Liberal Democrats	3 (1)	Reiner, Reid, Austin (Alt: Moore)
	Labour	5 (1)	Moghadas, Sarris, Baigent, Sinnott, Ratcliffe (Alt: Robertson)
		8 Total	

SCRUTINY COMMITTEE	NOMINATION(S)	NUMBERS (1) =Alternate	NOMINATIONS
Environment	Liberal Democrats	3 (1)	Pitt, C.Smart, Moore (Alt: Tunncliffe)
	Labour	5 (1)	Gawthroppe, Robertson, Ratcliffe, Perry, M.Smart (Alt: Sinnott)
		8 Total	

SCRUTINY COMMITTEE	NOMINATION(S)	NUMBERS (1) =Alternate	NOMINATIONS
Strategy & Resources	Liberal Democrats	3 (1)	Bick, Smith, Cantrill (Alt: C.Smart)
	Labour	5 (1)	Robertson, Benstead, Sinnott, M.Smart, Baigent (Alt: Sarris)
		8 Total	

SCRUTINY COMMITTEE	NOMINATION(S)	NUMBERS (1) =Alternate	NOMINATIONS
Housing	Liberal Democrats	2 (1)	Blackhurst, Avery (Alt: Pitt)
	Labour	5 (1)	Todd-Jones, Birtles, Bird, Baigent, Robertson (Alt: Gawthrope)
	Indep/Cons	1 (1)	Holland (Alt: Hipkin)
		8 Total	

REGULATORY COMMITTEES

COMMITTEE/SUB COMMITTEE	NOMINATIONS	NUMBERS (1)= Alternate	NOMINATIONS
PLANNING	Liberal Democrat	3 (1)	Pippas, C.Smart, Tunnacliffe (Alt: Avery)
	Labour	4 (1)	Blencowe, Gawthrope, Dryden, Hart (Alt: Bird)
	Indep/Cons	1 (1)	Hipkin (Alt: Holland)
		8 Total	

COMMITTEE/SUB COMMITTEE	NOMINATIONS	NUMBERS (1)= Alternate	NOMINATIONS
JOINT DEVELOPMENT CONTROL COMMITTEE	Liberal Democrat	2 (2)	Avery, C.Smart (Alt: Tunnacliffe and Pippas)
	Labour	4 (2)	Blencowe, Robertson, Dryden, Price, (Alts: Gawthrope and Herbert)
		6 Total	

COMMITTEE/SUB COMMITTEE	NOMINATIONS	NUMBER (1)= Alternate	NOMINATIONS
LICENSING	Liberal Democrat	4 (1)	Austin, Bick, Pippas, Smith (Alt: Moore)
	Labour	7 (1)	Benstead, Owers, Sinnott, Gawthrope, McPherson, O'Reilly, Bird (Alt: Baigent)
	Indep/Cons	1 (1)	Meftah (Alt:Holland)
		12 Total	

OTHER COMMITTEES

COMMITTEE/SUB COMMITTEE	NOMINATIONS	NUMBER (1)= Alternate	NOMINATIONS
CIVIC AFFAIRS	Liberal Democrat	2(1)	Cantrill, Pitt (Alt: Bick)
	Labour	4 (1)	Benstead, Hart, McPherson, Robertson (Alt: Moghadas)
		6 Total	

COMMITTEE/SUB COMMITTEE	NOMINATIONS	NUMBERS (1)= Alternate	NOMINATIONS
EMPLOYMENT APPEALS SUB	Liberal Democrat	2	Pippas, C.Smart
	Labour	5	Birtles, Gawthrope, Price, Sarris, Blencowe
	Indep/Cons	1	Hipkin
		8 Total	

COMMITTEE/SUB COMMITTEE	NOMINATIONS	NUMBERS (1)= Alternate	NOMINATIONS
TRANSPORT AREA JOINT COMMITTEE (AJC)	Liberal Democrat	2	C.Smart, Tunnaclyffe
	Labour	4	Blencowe, Robertson, O'Reilly, Ratcliffe
		6 Total	

Appointment of Chairs/Vice Chairs/Spokes – REVISED VERSION

Committee	Labour Nominations		Liberal Democrat Nominations		Opposition Spokes
	Chair	Vice Chair	Chair	Vice Chair	
Community Services	Moghadas	Ratcliffe			Reid, Reiner
Environment	Gawthrope	Perry			Pitt, C.Smart
Strategy and Resources	Robertson	Sinnott			Bick, Smith,
Housing	Todd-Jones	Part 1: Tenant/ Leaseholder Part 2: Birtles			Blackhurst, Holland
Planning	Dryden	Blencowe			C.Smart
JDCC	Blencowe (City Lead)				
Licensing	Benstead			Smith	Smith
Civic Affairs	McPherson	Benstead			Pitt
Employment Appeal Sub Committee	Price				Smart, Hipkin

Annual Statement 2014 of the Independent Group on Cambridge City Council

The Independent/Conservative Group on the City Council will not be producing an Annual Statement in the conventional manner since, as its group title suggests, we do not seek to formulate an agreed set of policies. Rather we see ourselves as constructive critics of the ruling group since it is they who are charged with producing policies intended to benefit residents of the city.

However, **independent members** within the group will press for:

Strategic measures:

1. unitary governance in the Cambridge sub region
2. the creation of settlements beyond the green belt in new towns such as Northstowe and the growth of housing in existing market towns to relieve the pressure on the limited space for development within Cambridge.
3. a hugely improved network of the sub-regional road and rail network to expedite more efficient access to the principal employment hubs within and close to the city
4. demand measures designed to reduce traffic flows into the city, including the gradual roll out city-wide of residents' parking zones
5. greater protection of the Cambridge green belt and to that end opposition to the inclusion in the draft Local Plan of incursions into the green belt in and around Worts Causeway

Governance

5. A review of ward boundaries with the city to align them with prospective county council divisions. Correspondingly, to reduce the number of city councillors.
6. the abolition of area committees
7. the reform of planning committee procedure where members of the committee are minded to overturn officer recommendations on major applications.

The local economy and other issues:

8. a speedier disposition of council assets such as the Mill Road Depot and the Park St Car Park and the early conversion of the Guildhall for commercial purposes in order to accrue revenue benefits to the city council
9. tighter control over the requisition of public space in the historic core of the city by private business interests such as cafes and restaurants
10. a considerable upgrading of the market square and of the market itself
- increases in car parking charges designed to create surpluses for expenditure on public transport projects
11. A major park and ride site in the NW segment of the city
12. measures to improve cycling amenities and safety in the city.
- 13 Tourist coaches to be excluded from the city and required to exchange passengers at P&R sites.
14. gradually reducing the volume of large buses entering the city. A number of transport exchange points allowing bus passengers to enter the city on a fleet of small energy-efficient light buses.
15. Re-examining the case for a sixth form college on the north/west of the city.

16. Rapid improvements to waste disposal in the Market Square
17. Many more cycle parking points within the city.
18. A thoroughgoing audit of the costs and benefits of allocating increasing amounts of public space within the city centre to commercial enterprises.

This is by no means an exhaustive list of policies that Independents will support but they represent some of their high priority initiatives. We also appreciate that some of the policies will require the active involvement and support of the County Council. We will press for closer co-operation, particularly through the recently re-established Joint Traffic Committee, between the city and county authorities.

In general terms we will support sensible measures from wherever they come so long as they pass the tests of financial prudence, social welfare, environmental protection and economic benefit to all sections of Cambridge society.

European Charter of Local Self-Government

Strasbourg, 15.X.1985

Preamble

The member States of the Council of Europe, signatory hereto,

Considering that the aim of the Council of Europe is to achieve a greater unity between its members for the purpose of safeguarding and realising the ideals and principles which are their common heritage;

Considering that one of the methods by which this aim is to be achieved is through agreements in the administrative field;

Considering that the local authorities are one of the main foundations of any democratic regime;

Considering that the right of citizens to participate in the conduct of public affairs is one of the democratic principles that are shared by all member States of the Council of Europe;

Considering that it is at local level that this right can be most directly exercised;

Convinced that the existence of local authorities with real responsibilities can provide an administration which is both effective and close to the citizen;

Aware that the safeguarding and reinforcement of local self-government in the different European countries is an important contribution to the construction of a Europe based on the principles of democracy and the decentralisation of power;

Asserting that this entails the existence of local authorities endowed with democratically constituted decision-making bodies and possessing a wide degree of autonomy with regard to their responsibilities, the ways and means by which those responsibilities are exercised and the resources required for their fulfilment,

Have agreed as follows:

Article 1

The Parties undertake to consider themselves bound by the following articles in the manner and to the extent prescribed in Article 12 of this Charter.

Part I

Article 2 – Constitutional and legal foundation for local self-government

The principle of local self-government shall be recognised in domestic legislation, and where practicable in the constitution.

Article 3 – Concept of local self-government

1. Local self-government denotes the right and the ability of local authorities, within the limits of the law, to regulate and manage a substantial share of public affairs under their own responsibility and in the interests of the local population.

2. This right shall be exercised by councils or assemblies composed of members freely elected by secret ballot on the basis of direct, equal, universal suffrage, and which may possess executive organs responsible to them. This provision shall in no way affect recourse to assemblies of citizens, referendums or any other form of direct citizen participation where it is permitted by statute.

Article 4 – Scope of local self-government

1. The basic powers and responsibilities of local authorities shall be prescribed by the constitution or by statute. However, this provision shall not prevent the attribution to local authorities of powers and responsibilities for specific purposes in accordance with the law.
2. Local authorities shall, within the limits of the law, have full discretion to exercise their initiative with regard to any matter which is not excluded from their competence nor assigned to any other authority.
3. Public responsibilities shall generally be exercised, in preference, by those authorities which are closest to the citizen. Allocation of responsibility to another authority should weigh up the extent and nature of the task and requirements of efficiency and economy.
4. Powers given to local authorities shall normally be full and exclusive. They may not be undermined or limited by another, central or regional, authority except as provided for by the law.
5. Where powers are delegated to them by a central or regional authority, local authorities shall, insofar as possible, be allowed discretion in adapting their exercise to local conditions.
6. Local authorities shall be consulted, insofar as possible, in due time and in an appropriate way in the planning and decision-making processes for all matters which concern them directly.

Article 5 – Protection of local authority boundaries

Changes in local authority boundaries shall not be made without prior consultation of the local communities concerned, possibly by means of a referendum where this is permitted by statute.

Article 6 – Appropriate administrative structures and resources for the tasks of local authorities

1. Without prejudice to more general statutory provisions, local authorities shall be able to determine their own internal administrative structures in order to adapt them to local needs and ensure effective management.
2. The conditions of service of local government employees shall be such as to permit the recruitment of high-quality staff on the basis of merit and competence; to this end adequate training opportunities, remuneration and career prospects shall be provided.

Article 7 – Conditions under which responsibilities at local level are exercised

1. The conditions of office of local elected representatives shall provide for free exercise of their functions.
2. They shall allow for appropriate financial compensation for expenses incurred in the exercise of the office in question as well as, where appropriate, compensation for loss of earnings or remuneration for work done and corresponding social welfare protection.
3. Any functions and activities which are deemed incompatible with the holding of local elective office shall be determined by statute or fundamental legal principles.

Article 8 – Administrative supervision of local authorities' activities

1. Any administrative supervision of local authorities may only be exercised according to such procedures and in such cases as are provided for by the constitution or by statute.
2. Any administrative supervision of the activities of the local authorities shall normally aim only at ensuring compliance with the law and with constitutional principles. Administrative supervision may however be exercised with regard to expediency by higher-level authorities in respect of tasks the execution of which is delegated to local authorities.
3. Administrative supervision of local authorities shall be exercised in such a way as to ensure that the intervention of the controlling authority is kept in proportion to the importance of the interests which it is intended to protect.

Article 9 – Financial resources of local authorities

1. Local authorities shall be entitled, within national economic policy, to adequate financial resources of their own, of which they may dispose freely within the framework of their powers.
2. Local authorities' financial resources shall be commensurate with the responsibilities provided for by the constitution and the law.
3. Part at least of the financial resources of local authorities shall derive from local taxes and charges of which, within the limits of statute, they have the power to determine the rate.
4. The financial systems on which resources available to local authorities are based shall be of a sufficiently diversified and buoyant nature to enable them to keep pace as far as practically possible with the real evolution of the cost of carrying out their tasks.
5. The protection of financially weaker local authorities calls for the institution of financial equalisation procedures or equivalent measures which are designed to correct the effects of the unequal distribution of potential sources of finance and of the financial burden they must support. Such procedures or measures shall not diminish the discretion local authorities may exercise within their own sphere of responsibility.
6. Local authorities shall be consulted, in an appropriate manner, on the way in which redistributed resources are to be allocated to them.
7. As far as possible, grants to local authorities shall not be earmarked for the financing of specific projects. The provision of grants shall not remove the basic freedom of local authorities to exercise policy discretion within their own jurisdiction.
8. For the purpose of borrowing for capital investment, local authorities shall have access to the national capital market within the limits of the law.

Article 10 – Local authorities' right to associate

1. Local authorities shall be entitled, in exercising their powers, to co-operate and, within the framework of the law, to form consortia with other local authorities in order to carry out tasks of common interest.
2. The entitlement of local authorities to belong to an association for the protection and promotion of their common interests and to belong to an international association of local authorities shall be recognised in each State.
3. Local authorities shall be entitled, under such conditions as may be provided for by the law, to co-operate with their counterparts in other States.

Article 11 – Legal protection of local self-government

Local authorities shall have the right of recourse to a judicial remedy in order to secure free exercise of their powers and respect for such principles of local self-government as are enshrined in the constitution or domestic legislation.

Part II – Miscellaneous provisions

Article 12 – Undertakings

1. Each Party undertakes to consider itself bound by at least twenty paragraphs of Part I of the Charter, at least ten of which shall be selected from among the following paragraphs:
 - Article 2,
 - Article 3, paragraphs 1 and 2,
 - Article 4, paragraphs 1, 2 and 4,
 - Article 5,
 - Article 7, paragraph 1,
 - Article 8, paragraph 2,
 - Article 9, paragraphs 1, 2 and 3,
 - Article 10, paragraph 1,
 - Article 11.
2. Each Contracting State, when depositing its instrument of ratification, acceptance or approval, shall notify to the Secretary General of the Council of Europe of the paragraphs selected in accordance with the provisions of paragraph 1 of this article.
3. Any Party may, at any later time, notify the Secretary General that it considers itself bound by any paragraphs of this Charter which it has not already accepted under the terms of paragraph 1 of this article. Such undertakings subsequently given shall be deemed to be an integral part of the ratification, acceptance or approval of the Party so notifying, and shall have the same effect as from the first day of the month following the expiration of a period of three months after the date of the receipt of the notification by the Secretary General.

Article 13 – Authorities to which the Charter applies

The principles of local self-government contained in the present Charter apply to all the categories of local authorities existing within the territory of the Party. However, each Party may, when depositing its instrument of ratification, acceptance or approval, specify the categories of local or regional authorities to which it intends to confine the scope of the Charter or which it intends to exclude from its scope. It may also include further categories of local or regional authorities within the scope of the Charter by subsequent notification to the Secretary General of the Council of Europe.

Article 14 – Provision of information

Each Party shall forward to the Secretary General of the Council of Europe all relevant information concerning legislative provisions and other measures taken by it for the purposes of complying with the terms of this Charter.

Part III

Article 15 – Signature, ratification and entry into force

1. This Charter shall be open for signature by the member States of the Council of Europe. It is subject to ratification, acceptance or approval. Instruments of ratification, acceptance or approval shall be deposited with the Secretary General of the Council of Europe.
2. This Charter shall enter into force on the first day of the month following the expiration of a period of three months after the date on which four member States of the Council of Europe have expressed their consent to be bound by the Charter in accordance with the provisions of the preceding paragraph.
3. In respect of any member State which subsequently expresses its consent to be bound by it, the Charter shall enter into force on the first day of the month following the expiration of a period of three months after the date of the deposit of the instrument of ratification, acceptance or approval.

Article 16 – Territorial clause

1. Any State may, at the time of signature or when depositing its instrument of ratification, acceptance, approval or accession, specify the territory or territories to which this Charter shall apply.
2. Any State may at any later date, by a declaration addressed to the Secretary General of the Council of Europe, extend the application of this Charter to any other territory specified in the declaration. In respect of such territory the Charter shall enter into force on the first day of the month following the expiration of a period of three months after the date of receipt of such declaration by the Secretary General.
3. Any declaration made under the two preceding paragraphs may, in respect of any territory specified in such declaration, be withdrawn by a notification addressed to the Secretary General. The withdrawal shall become effective on the first day of the month following the expiration of a period of six months after the date of receipt of such notification by the Secretary General.

Article 17 – Denunciation

1. Any Party may denounce this Charter at any time after the expiration of a period of five years from the date on which the Charter entered into force for it. Six months' notice shall be given to the Secretary General of the Council of Europe. Such denunciation shall not affect the validity of the Charter in respect of the other Parties provided that at all times there are not less than four such Parties.
2. Any Party may, in accordance with the provisions set out in the preceding paragraph, denounce any paragraph of Part I of the Charter accepted by it provided that the Party remains bound by the number and type of paragraphs stipulated in Article 12, paragraph 1. Any Party which, upon denouncing a paragraph, no longer meets the requirements of Article 12, paragraph 1, shall be considered as also having denounced the Charter itself.

Article 18 – Notifications

The Secretary General of the Council of Europe shall notify the member States of the Council of Europe of:

- a. any signature;
- b. the deposit of any instrument of ratification, acceptance or approval;
- c. any date of entry into force of this Charter in accordance with Article 15;
- d. any notification received in application of the provisions of Article 12, paragraphs 2 and 3;
- e. any notification received in application of the provisions of Article 13;
- f. any other act, notification or communication relating to this Charter.

In witness whereof the undersigned, being duly authorised thereto, have signed this Charter.

Done at Strasbourg, this 15th day of October 1985, in English and French, both texts being equally authentic, in a single copy which shall be deposited in the archives of the Council of Europe. The Secretary General of the Council of Europe shall transmit certified copies to each member State of the Council of Europe.

CG(26)10PROV RECOMMENDATIONS EXTRACT

4 March 2014

6. In the light of this, the Congress asks the Committee of Ministers to invite the United Kingdom authorities to:

a. explore the constitutional and practical issues around the possibility of formalising the principles and mechanics of the relationship between central and local government, in the light of the Charter, the arguments developed by both local elected representatives, their associations and the Political and Constitutional Reform Committee of the House of Commons for a more codified approach;

b. develop more institutionalised, uniformly time-framed and legally guaranteed consultation arrangements for local government, taking into account the necessity or opportunity for local authorities to consult their local population, at least regarding important issues, and in this regard, consider the partnership approach and the co-operation experiences in Scotland, Wales and Northern Ireland for the relations between central government and English local authorities;

c. reduce the financial burden of local authorities, particularly in England (where local government has powers without sufficient funding to implement them, a situation which curbs local authorities' freedom of action and decision making considerably) but also in the other entities of the United Kingdom, further developing a diversified base of local revenue;

d. re-evaluate the work of executive councillors so that their status corresponds better to their responsibilities, with a view to improving the engagement of citizens and particularly the younger generation who might be discouraged by the economic disadvantages of full-time council work;

e. give elected representatives of local government leadership and co-ordinating functions vis-à-vis other service providers within their local area;

f. carry out the oversight of local government in a manner to ensure that the involvement of the controlling authorities is kept in proportion to the importance of the interests which it is intended to protect as set by Article 8 para. 3 of the Charter;

g. review, in the near future, the United Kingdom's declaration in the light of the current situation as this refers in part to authorities which do not exist anymore and do not include the Greater London Authority and Northern Ireland;

h. consider the ratification of the Additional Protocol to the European Charter of Local Self-Government on the right to participate in the affairs of a local authority (CETS No. 207) and the Additional Protocol to the European Outline Convention on Trans-frontier Co-operation between Territorial Communities or Authorities (ETS No. 159).

Amendment to Motion 15b

Proposed by Councillor Hipkin

Delete the first four paragraphs (struck through as below):

~~This council notes the decision of the outgoing ruling group to cease the council's pest control service.~~

~~This council notes that the incoming ruling group have openly campaigned to reverse the decision, and that saving the pest control service therefore clearly has a public mandate.~~

~~This council values the important work done by the pest control service during many years of service and apologises for the uncertainty created for the staff by the situation that has arisen in recent months.~~

~~This council thanks Unison for their work in alerting the public and councillors to the dangers of this cut, and in representing the workforce affected.~~

This council resolves to immediately reverse the cessation of the council's pest control service and to fund the restoration of the service by reducing the Council's underspent training budget of £301,860 by 25%. The balance of the savings will be considered in a wider budget review in July.

These changes to the Council's budget are shown in the table below:

Amendment	2014/15	2015/16	2016/17	2017/18
	£			
Reverse saving "Cessation of the Pest Control Service"	13,800	54,500	54,500	54,500
Reduction of in the "Overall Training, Seminar and Conference" budget	(75,460)	(75,460)	(75,460)	(75,460)
Net Financial Impact	(61,660)	(20,960)	(20,960)	(20,960)

Annual Council Meeting: Oral Questions

June 12th 2014

1. **Councillor Pitt to the Executive Councillor for Environment Waste and Health:
Councillor Roberts**

"How often in the last year have air quality monitors shown hazardous results?"

2. **Councillor Reiner to the Executive Councillor for City Centre for Public Places:
Councillor O' Reilly**

"Some residents were pleased to hear that Labour had committed before the election to remove the fence in Stourbridge Common; in light of this, could the Exec Cllr please tell us when the removal of the fence is likely to happen?"

3. **Councillor Catherine Smart to the Executive Councillor for Planning Policy &
Transport: Councillor Blencowe**

"As the new administration intends to centralise planning, removing it from the remit of the Area Committees and giving it all to the central committee, with no change in delegations, has any estimate been made of the time that will be needed in the central Planning Committee? Is it intended that the meeting will run on until it finishes, however long that might be, or is a cut off time envisaged? And if there is a cut off time, what will happen to the remaining applications?"

4. **Councillor Cantrill to the Executive Councillor for Planning Policy & Transport:
Councillor Blencowe**

"Could the Executive Councillor reconfirm the position of the Council regarding the creation of the Chisholm Trail?"

5. **Councillor Reid to the Executive Councillor for City Centre and Public Places:
Councillor O' Reilly**

"What action will she be taking to have the tourist banners on King's Parade removed?"

6. **Councillor Avery to the Executive Councillor for Environment, Waste and
Health: Councillor Roberts**

"Would the Executive Councillor for Environment, Waste and Public Health set out the detail of the implementation of the "Cleaner Cambridge Blitzes" programme?"

This page is intentionally left blank